



VENDOR WELCOME PACKET

Thank you for joining us at the Big Butler Parts a Rama as a vendor for our June 14, 15 and 16, 2019 event.

As a vendor you will receive two weekend wristbands and one additional wristband for each additional vendor space purchased. Vendor will also receive a window sticker which will be noted with vendor space number(s). The sticker must be affixed to the left, front windshield of the vehicle that will be stationed at your vendor space. If a vendor purchases multiple spaces then additional stickers can be available by request at the Vendor Gate. Passes may not be transferred to other vehicles. Vehicles without a window sticker will be subject to towing. If there are any additional vehicles that will be bringing items to the vendor's spot, they will receive a temporary window sticker which will allow access to the vendor's spot for a maximum of one hour from entry into the fairgrounds. The date and time will be noted on the temporary window sticker. Vehicles with a temporary window sticker will be monitored throughout the event.

If a vendor should need to leave the event, then the vendor will need to have their arm stamped in the color of the day in order for re-entry to the event.

RULES AND REGULATIONS

COMPLIANCE & ENFORCEMENT: Big Butler Parts a Rama reserves the absolute right to regulate conduct, restrict any and all activities, and restrict the possession of any and all items, at its sole discretion. Big Butler Parts a Rama reserves the absolute right to remove any and all persons from the Big Butler Fairgrounds for failure to abide by any and all rules and regulations specifically set forth herein, or, instructions issued from time to time by Big Butler Parts a Rama, its employees, and/or designated agents. Furthermore, in the event of a possible violation of the laws of the Commonwealth of Pennsylvania, Big Butler Parts a Rama reserves the right to detain persons suspected of such violations, until such persons can be turned over to the custody of local law enforcement personnel.

These rules are subject to change from time to time and you may be given additional instructions on site to help ensure a safe, enjoyable, and profitable event for all!

VENDOR SPACE: Event vendors are responsible for the safe operation of their booths, display or attraction. We ask that you please do not rest any items on any buildings, fences or telephone poles, as this may cause unnecessary damage that would be your responsibility. Vendors are expected to stay within the confines of their purchased vending spot(s). No items are to be placed in another vending spot whether it is occupied or vacant. Vendors are expected to keep their spot/location free and clear of any garbage and debris. Any items not sold by the vendor are to be taken with you when you leave the event. These items are not to be placed in the dumpsters or left behind when you leave.

Big Butler Parts a Rama reserves the right to relocate any vendor or car corral vendor as necessary for the benefit and safety of all persons as deemed necessary by the Big Butler Parts a Rama.

VENDOR RESPONSIBILITY: Food, drink, notary and title service and Big Butler Parts a Rama T-shirts and Big Butler Parts a Rama souvenir rights are reserved. Your registration and attendance indicate your agreement that ... "As a vendor I understand that I cannot sell t-shirts, caps, hats and any other related souvenir items, food and drink unless commissioned by the Big Butler Parts a Rama."

No raffle sales or charity solicitations at the Event without the approval of the Big Butler Parts a Rama.

No parts delivery or parts running services by private individuals requesting payment for their services at the event. Parts delivery or parts running services will be supplied by Big Butler Parts a Rama at no charge to the customer. Individuals found doing such will be asked to leave the event.

All vendors selling merchandise must have a vendor spot to sell from. There will be no vending from mobile units roaming the event. Individuals found doing such will be asked to leave the event.

TENTS AND STRUCTURES: Tents or membrane structures shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Bracing and anchoring shall be accomplished in accordance with the tent manufacturer's instructions. Any damage caused by any tent or membrane structure will be the responsibility of the vendor.

ELECTRICITY: The Big Butler Parts a Rama has a limited number of spaces with electrical outlets which are used on a first come first serve basis. Vendors using electricity are prohibited from running extension cords across any aisle or walkway. The use of any type of "alternative" power must be pre-approved by management.

GOOD TASTE AND PROHIBITED ITEMS: The organizer reminds participants that the Big Butler Parts a Rama is organized as a family event and encourages the actions of swap meet participants to adhere to a family show standard. The organizer reserves the right to have any items it deems to be in poor taste or otherwise inappropriate to be modified and/or removed.

SALE OF FOOD, WATER OR BEVERAGES: No vendor shall sell beverages, water or food so as not to compete with the concessions vendors. Sale of alcoholic beverages is expressly prohibited.

TRANSPORTATION ON-GROUNDS: Vendors can use bicycles, two-wheeled scooters or golf carts, on grounds only on set-up days and between the hours of 9 p.m. and 7 a.m. on show days. Use between the hours of 7 a.m. and 9 p.m. by anyone on show days is strictly prohibited. Operation of such vehicles by unlicensed drivers is prohibited at any time. Vehicular traffic is strictly prohibited on show days between 7 a.m. and 9 p.m. for the safety of our patrons. Any vehicular traffic is to be confined to the roadways only. Any off-roading or joy riding is strictly prohibited. If you must enter or leave the grounds between those times, drive directly to your space or directly to the gate. Vehicular traffic is discouraged between 1 a.m. and 5 a.m.; and, from dusk to dawn all vehicles must have operating lights. Failure to comply with these guidelines may result in expulsion from the premises or the forfeiture of vendor space.

EXIT AND ENTRY DURING OFF-SHOW HOURS: You will be able to enter and exit the fairgrounds at the main gate during off-show hours. When exiting and reentering by foot you must have your wristband on and when exiting and reentering by vehicle you must have your window sticker affixed to the left front windshield of your vehicle. Vehicles without a window sticker will be requested to leave the fairgrounds. There will be security present at the front gate to monitor the exiting and reentering process.

OPEN BURNING: Any form of open burning is prohibited.

NOISE RESTRICTIONS: Radios, stereos, TVs, loudspeakers, etc., shall not be operated in such a manner as to disturb others

SALES TAX LICENSE: All vendors selling new or used merchandise within the State of Pennsylvania are required by law to have a State Sales Tax License. Even if a vendor sells only once or twice a year, it is still necessary to have a license because, according to the law, the sales are in competition with other vendors also selling. There is no fee involved in obtaining a license.

DAMAGE, LOSS BY FIRE, THEFT OR OTHER CAUSE: Big Butler Parts a Rama assumes no responsibility for any damage or loss by fire, theft or any other cause whatsoever. Vendors and spectators use the facilities at their own risk and agree to indemnify and save harmless Big Butler Parts a Rama, its agents and employees from any loss or liability including but not limited to costs of defense, arising from participation at events conducted by Big Butler Parts a Rama and/or held at the Big Butler Fairgrounds. Vendors will indemnify and save harmless Big Butler Parts a Rama for any such loss or liability arising from conduct of any vendor toward another vendor or the public.

INSURANCE: Although we do not require vendors to maintain insurance for their booths you are strongly encouraged to do so. You are not covered by any insurance obtained by the Big Butler Parts a Rama.

SECURITY: Although we provide security at the event, it is for public safety purposes. It is the vendor's responsibility to secure all items in your booths. You understand that the safe keeping of all valuables you bring to the show is your responsibility.

WAIVER OF CLAIMS: In consideration of being granted the privilege of participating in the swap meet organized by the Big Butler Parts a Rama, and as a condition thereto, you hereby expressly waive any and all claims of any kind against the Big Butler Parts a Rama and the Big Butler Fair and Agricultural Association, its vendors and their respective officers, members, employees, contractors and agents for any injury to persons or damages to property or thefts incurred by anyone leasing space(s) or at Big Butler Parts a Rama event.

These Rules and Regulations may be modified by the Big Butler Parts a Rama at any time subject to the sole discretion of Big Butler Parts a Rama.